

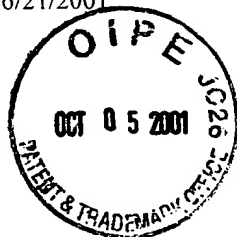


UNITED STATES PATENT AND TRADEMARK OFFICE

COMMISSIONER FOR PATENTS
UNITED STATES PATENT AND TRADEMARK OFFICE
WASHINGTON, D.C. 20231
www.uspto.gov

APPLICATION NUMBER	FILING/RECEIPT DATE	FIRST NAMED APPLICANT	ATTORNEY DOCKET NUMBER
09/886,876	06/21/2001	Randy L. Hackbarth	2-3-12

Thomas Stafford
4173 Rotherham Court
Palm Harbor, FL 34685



CONFIRMATION NO. 6076

FORMALITIES LETTER



OC00000006420162

Date Mailed: 08/14/2001

NOTICE TO FILE MISSING PARTS OF NONPROVISIONAL APPLICATION

FILED UNDER 37 CFR 1.53(b)

Filing Date Granted

An application number and filing date have been accorded to this application. The item(s) indicated below, however, are missing. Applicant is given **TWO MONTHS** from the date of this Notice within which to file all required items and pay any fees required below to avoid abandonment. Extensions of time may be obtained by filing a petition accompanied by the extension fee under the provisions of 37 CFR 1.136(a).

- The oath or declaration is unsigned.
- To avoid abandonment, a late filing fee or oath or declaration surcharge as set forth in 37 CFR 1.16(e) of \$130 for a non-small entity, must be submitted with the missing items identified in this letter.
- The balance due by applicant is \$ 130.

*A copy of this notice **MUST** be returned with the reply.*

Customer Service Center

Initial Patent Examination Division (703) 308-1202

PART 2 - COPY TO BE RETURNED WITH RESPONSE

10/10/2001 MBELETE1 00000079 122325 09886876

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Sector 18



Serial No. 09/886,876

IN THE UNITED STATES
PATENT AND TRADEMARK OFFICE

PATENT APPLICATION

INVENTOR(s) Randy L. Hackbarth
James David Herbsleb
Graham John Wills

CASE: 2-3-12

SERIAL NO. 09/886,876

FILING DATE: June 21, 2001

EXAMINER: Not Assigned
GROUP ART UNIT: 2152

TITLE: APPARATUS AND METHOD FOR USE IN A PORTAL SERVICE FOR A TEAM
UTILIZING COLLABORATION SERVICES

ASSISTANT COMMISSIONER FOR PATENTS
WASHINGTON, D.C. 20231

SIR:

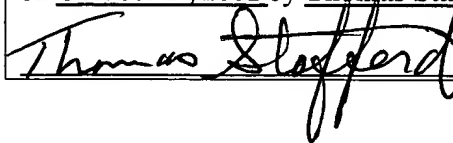
Re: **RESPONSE TO NOTICE TO FILE MISSING PARTS OF APPLICATION**

Enclosed is an executed Declaration and Power of Attorney for the above-identified application. Please charge Lucent Technologies Inc. **Deposit Account No. 12-2325** the amount of \$130.00 to cover the missing parts fee. A duplicate copy of this letter is being supplied herewith.

Also enclosed herewith is a copy of a Formalities Letter, dated August 14, 2001.

Also enclosed herewith is an executed Assignment and Agreement, and
PTO-1595 for the above-identified application.

I hereby certify that this correspondence is being deposited with the United States Postal Service as first class mail in an envelope addressed to: Assistant Commissioner for Patents, Washington, D.C. 20231 on October 2, 2001 by Thomas Stafford

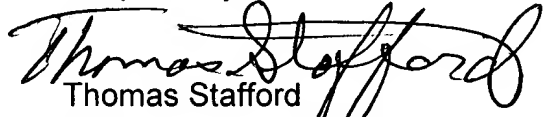
 Date: 10/02/01

Serial No. 09/886,876

In the event of non-payment or improper payment of a required fee, the Assistant Commissioner For Patents is authorized to charge or credit Lucent Technologies Inc. **Deposit Account No. 12-2325** as required to correct the errors.

Please address all correspondence to **Thomas Stafford, 4173 Rotherham Court, Palm Harbor, Florida 34685**. Telephone calls should be made to Thomas Stafford at 727-772-4173, FAX 727-772-2545.

Respectfully,


Thomas Stafford
Attorney for Applicants
Reg. No. 24767
(727) 772-4173

Date: 10/02/01

Atts. (6) Declaration, copy of Formalities Letter, Assignment, PTO-1595 (2 Copies), and a copy of this letter